

Ordinary meeting business paper

Wednesday, 21 August 2024

commencing 10.00 am

Rous Administration Centre (L4), 218-232 Molesworth Street, Lismore

OPENING OF THE MEETING

In accordance with clause 5.21 of the *Local Government Act 1993*, attendees at today's Council meeting are advised that this meeting is being 'live' streamed (except for the confidential session).

- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent.
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings. All liability will rest with the individual who made the comments.
- This meeting must not be recorded by others without the prior written consent of the Council in accordance with Council's Code of Meeting Practice.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

STATEMENT OF ETHICAL OBLIGATIONS

In accordance with clause 3.23 of Council's Code of Meeting Practice, councillors are reminded of their Oath or Affirmation of Office made at or before their first meeting of the council made under section 233A of the Act, to undertake their civic duties in the best interests of the people they represent and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their ability and judgement.

CONFLICTS OF INTEREST

Councillors are reminded of their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest in matters being considered at council meetings. All declarations of conflicts of interest will be recorded in the minutes of the meeting at which the declaration was made.

APPLICATIONS TO ATTEND BY AUDIO VISUAL LINK

In accordance with clause 5.18 and 5.19 of Council's Code of Meeting Practice, Councillors may attend and participate in meetings by audio-visual link with the approval of the Council.

Requests by Councillors for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and provide reasons why the Councillor will be presented from attending the meeting in person.

Councillors attending a meeting by audio-visual link are reminded that they must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the *Local Government Act 1993*.

Note: Consistent with clause 5.44 of Council's Code of Meeting Practice, attendance by Council staff at meetings of the Council by audio-visual link shall be with the approval of the General Manager.

Copy of: CODE OF MEETING PRACTICE / CODE OF CONDUCT

AGENDA

1. **Opening of the meeting**
 2. **Acknowledgement of Country**
Council would like to show its respect and acknowledge the Traditional Custodians of the Land, of Elders past and present on which this meeting takes place.
 3. **Apologies and applications for a leave of absence or attendance by audio-visual link**
 4. **Confirmation of Minutes of previous meeting**
Ordinary Council meeting held 19 June 2024..... 1 - 9
 5. **Confirmation of Council Extraordinary Minutes**
Meeting held on 17 July 2024..... 10 - 12
 6. **Disclosure of Interest**
 7. **Chair's Minute**
 8. **Matters of urgency / Questions with notice**
 9. **Notices of Motion**
 10. **Presentations**
 - 10.1 Laurie Lefcourt (Chair) - Audit, Risk and Improvement Committee Annual Performance Report 13 - 16
 11. **General Manager reports**
 12. **Group Manager, Organisational Services reports**
 - 12.1 Preliminary 2023/24 End of Financial Year Summary and Budget Carry Forwards 17 - 32
 - 12.2 Audit, Risk and Improvement Committee - meeting update ... 33 - 62
 13. **Group Manager Planning and Delivery reports**
 - 13.1 Purified Recycled Water Investigation report 63 - 67
 - 13.2 Desalination Options Assessment Report 68 - 73
 14. **Policies**
 - 14.1 Revised Workplace Surveillance Policy 74 - 79
 - 14.2 People and Culture policies (reviewed) 80 - 93
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15.	Information reports (cover report)	94
15.1	Rous Regional Demand Management Plan 2023-2024: Annual report	95 - 101
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15.5	Retail Water Customer Account Assistance	112 - 113
15.6	Water production and usage	114 - 127
15.7	Retail Water Write-off information report	128 - 130
15.8	Delivery program Operational plan result for year ending 30 June 2024	131 - 137
15.9	Reports Action/Pending	138 - 139
16.	Confidential matters	140
16.1	Perradenya Estate - update report	141 - 177
17.	Close of business	
